

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 4, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Recording Secretary

2. President Fox invited the audience to recite the District Mission and then invited Jane Leavitt and Brodie Rollins, Chet F. Harritt students, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda. President Fox announced the meeting would be adjourned in memory of Dr. Kenneth Venn and asked Member Ryan to share a few words about Dr. Venn.

Member Ryan shared Dr. Venn passed away October 25, 2014. Dr. Venn retired from the Santee School District in 1983, after serving for over 30 years in the Santee School District. He is best remembered for his years as the Assistant Superintendent of the Curriculum and Instruction Department and for being a very kind and compassionate man. He promoted equity and quality in education and advocated for children throughout his long career. The Board extended their deepest sympathy to the family of Dr. Venn.

Motion: Burns

Second: El-Hajj

Vote: 5-0

<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<u>Ryan</u>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
- 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Leading the Learning in the 21st Century

- Digital Learning Update

Dan Prouty, Director of Learning Technology, provided an update on the 1:1 implementation and next steps. He mentioned in the last month, the 1:1 digital implementation team provided 25 parent orientations District-wide, archived all trainings online, provided ongoing training and support to every 3-5 grade teacher in the District, distributed, received and processed over 10,000

paper and digital documents, and provided over 200 devices to transform the way Santee students learn. Mr. Prouty explained prior to distributing iPads, the team works with the Principal to coordinate the date and time of distribution. The curriculum resource teachers contact the teacher to provide a variety of lessons from which the teacher chooses based on their experience level. For some classes, it is iPad 101. This lesson provides an introduction to the basic use of an iPad and also allows the curriculum resource teacher to model classroom management in a 1:1 environment for the teacher. During the initial lesson, students often interview their table neighbor and record and share it using an app called *Notability*. For other classrooms, where students and teachers are already experienced users, this first lesson might involve students creating an entirely new multimedia product using a program like *Pixie*. Through these initial lessons, students begin to make the shift as they come to understand that these devices will serve as their textbooks and open up new possibilities for their learning.

Mr. Prouty explained next steps include training temporary employees to streamline Apple ID processing; distribute all devices to students; continue to provide support to principals, teachers, and parents; continue to provide professional learning experiences for teachers to support student learning; and build capacity for the deep teaching and learning of Common Core State Standards by integrating technology.

Jeri Billick, Principal at Sycamore Canyon, shared the implementation of the 1:1 device process has been a phenomenal experience. With the help of the curriculum resource teachers, the students and teachers have taken the devices and incorporated them into their everyday lessons. She commended her staff and students for not being afraid to take risks. Trisha Malone, parent of a 3rd and 5th grade students at Sycamore Canyon, shared her children's excitement of having an iPad to do their work.

President Fox shared visiting Sycamore Canyon and his amazement of the students working with their iPads. Member El-Hajj inquired on the Apple ID issues and asked if the issues would continue next year or if the process would be changed. Bernard Yeo, Director of Technology, shared that based on the issues that were experienced, the process would be changed for next year. She commended staff for their work in the distribution of the devices at Sycamore Canyon.

Member Burns inquired if the Apple ID paperwork could be provided to parents during the summer to allow for it to be completed before the distribution of the iPads. Mr. Yeo explained staff is considering distributing paperwork before school ends to allow staff to prepare iPads during the summer for distribution upon the students' return.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Acceptance of Donations**
- 2.3. **Approval of Consultants and General Service Providers**
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. **Adoption of Resolution No. 1415-12 to Authorize Piggyback on South County Support Services Agency Bid #14005 School Bus**
- 3.1. **Ratification of Agreement with the Law Offices of G. Melissa Hatch**
- 4.1. **Personnel, Regular**
- 4.2. **Acceptance of Report on Certificated Credentials and Assignments**
- 4.3. **Adoption of Proclamation Endorsing the Great American Smokeout on November 20, 2014**

4.4. Adoption of Resolution No. 1415-13 to Eliminate Classified Non-Management Positions

It was moved and seconded to approve Consent Items.

Motion: Ryan	Fox <u>Aye</u>	Levens-Craig <u>Aye</u>
Second: Burns	Burns <u>Aye</u>	El-Hajj <u>Aye</u>
Vote: 5-0	Ryan <u>Aye</u>	

E. DISCUSSION AND/OR ACTION ITEMS

President Fox invited comments from the public on any item listed under Discussion and/or Action.

1.1. Chet F. Harritt STEAM Presentation

Andy Johnston, Principal at Chet F. Harritt, mentioned staff would be providing an update of happenings and progress as Chet F. Harritt pursues their Science, Technology, Engineering, Arts and Mathematics (STEAM) dream. Mr. Johnston expressed his gratitude towards his staff for their tireless pursuit of excellence and taking on this initiative in a robust and energetic fashion. He explained that through a process of reflection and conversation, and after obtaining student and parent input, staff was very proud to share Chet F. Harritt's new STEAM based logo and vision.

We embrace inquiry-based learning experiences that emphasize creativity, and collaborative problem solving. We integrate student learning experiences in a manner that maximizes student engagement and promotes resiliency and perseverance.

Suzie Martin, Vice Principal, shared Chet F. Harritt School has always been a school of high academic standards with cutting edge instructional practices. Chet F. Harritt looks to continue this tradition by seizing the current reality of educational transformation to become a school with a STEAM focus. She explained STEAM-based education represents an opportunity to deeply access the knowledge and skills necessary for students to be successful with the newly adopted Common Core and Next Generation Science Standards. This provides the opportunity for the students to be college and career ready. Ms. Martin explained the STEAM program has three main focus areas:

- 1) Core Curriculum
- 2) Enrichment Opportunities
- 3) Community Partnerships

Core Curriculum

Susan Orsinelli, teacher, explained Chet F. Harritt is shifting to an integrated approach to learning and studying, and learning about the Next Generation Science Standards and the Math/English Language Arts Common Core State Standards in an integrated manner. When possible, subjects will not be studied in isolation but will be studied as a part of a larger question or problem that the students are trying to solve. Inquiry based learning is an important concept for this shift and using the students' natural curiosity and wonderment is emphasized to allow for deeper, connected learning experiences. Jane Leavitt, 2nd student at Chet F. Harritt, described learning about fossils. Marybeth Atkinson, described how the STEAM elements were integrated into a pumpkin lesson. Brodie Rollins, 3rd grade student at Chet F. Harritt, shared how and what he learned from the pumpkin lesson.

Partnerships

Helen Rosati, teacher, mentioned Chet F. Harritt has a number of ongoing community and academic partners that add tremendous value to the students' STEAM experience. Chet F. Harritt is currently working with the Lawrence Hall of Science (University California at Berkley) and Amplify Technology to provide the very best middle school science curricula based on the Next Generation Science Standards. She shared the school has an amazing partnership with Commander Naval Air Force Pacific to support the program with classroom volunteers, special events support, and afterschool special awards ceremonies. Mr. Johnston added the Green Ventures Program at Cuyamaca College has been providing funding and other support to make the STEAM summer learning program possible. The San Diego County Office of Education (SDCOE) has supported the program with professional development opportunities such as

“Science Note-booking” which allowed staff to work on a form of data collection that provides evidence of student thinking. Most recently, Chet F. Harritt has been working with a team from Qualcomm, and 7th and 8th grade students were able to visit the “Thinkabit” lab, where they were exposed to the “world of work” program and began to understand and use basic coding language to build robots. Mr. Johnston mentioned Chet F. Harritt will continue to search and connect with community and business partners to enrich and support the STEAM school programming.

Enrichment Opportunities

Debbie Schock, teacher, discussed the number of enrichment opportunities that the students enjoy. She explained that in the last two years Chet F. Harritt has added a wonderful array of experiences both during the day and before- and after-school. Additional enrichment opportunities are added each week. Jeff Lamb, teacher, explained as a part of the academic day, students enjoy Project Lead the Way engineering and design, visual arts, leadership (including the Cheetah News Broadcast), keyboarding skills and Farm to Table Environmental Gardening. Next year, Chet F. Harritt will be adding a Computer Science coding class. All 6th, 7th, and 8th grade students are enrolled in these specialized classes as they progress through their middle school years. Cari Melton, teacher, shared students in K-1 participate in STEAM rotations. Students in grades 2nd and 7th grade are paired as Big Rock outdoor laboratory science buddies; and students in 3rd and middle school interact as gardening buddies. Additionally, other learning opportunities include musical keyboarding, Exploravision, and musical theater opportunities. Norma Lewis, Health Clerk, shared the Chet F. Harritt STEAM School extends their school hours by offering a number of additional afterschool enrichment opportunities which include: First LEGO Robotics Team, Computer Coding Club, Middle School Challenge Afterschool Experience, Summer STEAM learning program (a two week Green Gardening and STEAM Careers), Mad Science, Chess, Running Club, Hiking Club, and an afterschool computer club.

STEM Quality Criteria

Shannon Modica, Community Liaison, shared Mr. Johnston along with the Coordinator of Instructional Technology, Mr. Prouty, have been working for two years with John Spiegel, the SDCOE Science Coordinator on a quality task force. Becky Young, Student Attendance Clerk, shared the STEM Quality Criteria document will be piloted at Chet F. Harritt this year to assist with continued improvement. Chet F. Harritt School is proud to be working with SDCOE to pilot and use the instrument this year. Nancy Taylor, from San Diego State University, will be providing professional development and leading staff through the continuous improvement model using the instrument.

Professional Development

Ms. Martin shared the teachers have demonstrated a dedication to improvement through professional development. Ninety-percent (90%) of Chet F. Harritt's K-5 faculty are currently participating in the federally grant funded IDEAs 2.0 training offered through a partnership with San Diego State University and Lakeside Union School District. This training is offering a much richer expertise of science concepts as teachers look to integrate the Common Core State Standards and the Next Generation State Standards. Helen Rosati and Jeanne Johnston were recently engaged in rigorous engineering training through the Project Lead the Way Organization. Mrs. Johnston is now a trained Project Lead the Way Launch instructor and will be leading her colleagues through the engineering curricula and pedagogy over the next several years. Ms. Rosati is now able to offer middle school students an engineering enrichment class that pushes and engages students with the Engineering Design Process and continues to participate in the ACT (Activate Computational Thinking) Training with the University of California at San Marcos. Last year, a number of faculty members were involved in the science note booking professional development offered by John Spiegel, the SDCOE Science Coordinator. Teachers will also have access to trainings being offered by our Educational Resource Department that includes mathematical development, ELA trainings, and digital learning.

Grants/Facilities

Stephanie Borden, School Secretary, shared Chet F. Harritt has been the recipient of a number of grants and financial support from the STEAM community partners. She extended her gratitude towards the Santee School District Foundation, the Friends of East County Art, the IncoSE Foundation, Walmart, Cuyamaca College, Mission Gorge Development, Doner's Choose, and University of California, San Diego. She explained the financial support these partners have provided has translated into robotics equipment, science equipment such as microscopes and

other hands-on materials, iPod shuffles, art supplies, keyboards, training and staffing for programs. Ms. Borden thanked the District's Maintenance and Operations Department for the upgrades in the middle school portables. Staff added sinks, flooring and conducted general maintenance to enhance the middle school science environment. Altogether, Chet F. Harritt has been generously provided with over \$20,000 in outside funding, not including the District's financial support for capital improvements.

On behalf of the students, community, and faculty, Mr. Johnston asked the Board of Education to consider designating Chet F. Harritt as a STEAM Magnet school and opened the floor for questions from the Board.

Member Levens-Craig stressed her support of the program and commended the school for integrating all of the staff in the transition.

Member Burns inquired on the enrollment procedures and priority. He asked that students living within the Chet F. Harritt boundaries be given priority, followed by District students, and then students living outside the District's boundaries. Member Burns encouraged Mr. Johnston to speak to his staff about other needs and/or equipment and present the information to the Board. He stressed the importance of sending a message to the other schools that the Board encourages and supports innovative ideas.

Member El-Hajj shared her concern with the late start of the application process and encouraged the application process begin earlier in the year. She asked that staff consider other opportunities available in surrounding districts and their application timelines. Member El-Hajj inquired how applicants would be selected once the school reaches capacity. She stressed her support of the program but shared the need to make sure enrollment guidelines are stipulated.

Member Ryan shared the importance of setting a process and priorities criteria and making sure it is widely publicized. Member Levens-Craig asked that staff consider accommodating military families that wouldn't be enrolling at the beginning of the school year.

President Fox asked if the students enrolled in the STEAM program would be receiving more instructional use with the iPads than other students. Mr. Johnston explained the iPads would be used to enhance student learning.

Mr. Johnston expressed his gratitude for the Board's support of the program and asked to work with Superintendent Pierce on establishing a list of how the program can better serve the students and the District.

Member Levens-Craig moved for approval and asked that further discussion be had on the enrollment process and priorities.

Motion:	Levens-Craig	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	El-Hajj	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

1.2. Board Legislative Goals for 2015

Superintendent Pierce presented a proposed draft of Legislative Goals for 2015 for Board consideration. Member Ryan suggested changing the language from "seek" to "seek/support." Member Burns moved to approval. A brochure will be developed and meetings will be scheduled with legislators.

Motion:	Ryan	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	Burns	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.1. Approval of Monthly Financial Report

Mr. Christensen explained the monthly financial report is for cash and budget revision transactions posted through September 30th. He mentioned the District ended the month of December with a General Fund cash balance of a little over \$8.1 million and expects to be able to meet our

financial obligations through the end of the fiscal year using internal funds. The District is currently projecting a \$2.9 million deficit in the unrestricted portion of the General Fund budget. This would drop the reserve percentage to 18.25%. With modest revenue growth in the two subsequent years, the projected reserve percentage would drop to about 5.5% in the third year, based on these assumptions. In the Restricted portion, the District is projecting a \$1.1 million deficit due primarily to one-time expenditure of the Common Core implementation funds. Member Ryan moved approval.

Motion:	Ryan	Fox	Aye	Levens-Craig	Aye
Second:	El-Hajj	Burns	Aye	El-Hajj	Aye
Vote:	5-0	Ryan	Aye		

2.2. Use of Hill Creek School by Rise City Church

Mr. Christensen explained Rise City Church has been using Hill Creek's multi-purpose room and three classrooms to conduct Sunday morning services since July 2013. The church pays the District for use of the facilities under the Direct Cost category and currently pays \$560.25 per week for use from 6:00 a.m. to 1:00 p.m. Services are conducted at 9:00 a.m. and 10:45 a.m. Mr. Christensen mentioned the Pastor of the church recently reported that their congregation has grown to an average attendance of 285 and inquired about the possibility of adding a third service on Sunday evening (most likely to start next September) and whether the District would consider extending their current agreement through June 30, 2016. Mr. Christensen explained that the Extended Use of Facilities agreement that has been used for churches is generally executed for a one-year period at a time. The current agreement with Rise City Church expires June 30, 2015. The Pastor indicated the church has been looking for more permanent facilities but nothing has been solidified at this time. Mr. Christensen clarified this information was being presented for information only. Nonetheless, for planning purposes, he was seeking the Board's direction on whether to allow the use to be extended to include Sunday evenings and whether extending the agreement for the 2015-16 school year would be a possibility for the church. Depending on Board direction, a revised Extended Use of Facilities agreement would be brought back at a future Board meeting for action.

President Fox mentioned traffic was not an issue. However, some neighbors had recently expressed their concern about loud music early in the morning during set-up. Member Burns asked how many classrooms are currently being used and if they had requested additional classrooms for the third service. Mr. Christensen mentioned no additional classrooms had been requested. Member Burns mentioned his preference would be that they not use the classrooms at night. Member El-Hajj inquired if teachers had expressed concern about their classrooms being used and mentioned she would support their request as long as it was not impacting student learning.

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised BP 1113 – District and School Websites

Revised Board Policy 1113 – District and School Websites was presented to the Board for a second reading and approval. Member Burns moved to approve the revisions to Board Policy 1113.

Motion:	Burns	Fox	Aye	Levens-Craig	Aye
Second:	El-Hajj	Burns	Aye	El-Hajj	Aye
Vote:	5-0	Ryan	Aye		

G. BOARD COMMUNICATION

Mr. Larson provided an update on the Calendar Committee meeting. He mentioned the committee discussed starting school on Monday and/or Tuesday; it was the committee's consensus to begin on Monday. He mentioned the first professional development date was scheduled for Columbus Day or October 12 and the other on January 4. Mr. Larson explained the committee could not come to a consensus and decided to conduct a survey amongst Santee Teachers Association members to determine if the parent conferences should be held in October or December. He mentioned the President's Day holiday would remain the same. Mr. Larson mentioned the committee is awaiting to hear Grossmont Union High School District's schedule for Spring Break to determine what would work best for

the District. However, it is highly possible Spring Break would be the last two weeks of March. Mr. Larson explained the committee had a discussion on an option for a modified year-round calendar. He mentioned there are several neighboring districts that are moving in that direction. Member Ryan explained a year round schedule was previously implemented at one school in the District and it did not work well. She mentioned the school did very poorly academically and it was not providing the students any academic enhancements. Member Ryan mentioned the cost of running the school year-round was very expensive.

Superintendent Pierce shared District offices would be closed to the public for the Thanksgiving holiday. Additionally, the Educational Resource Center would close to the public on November 21 and December 1 to accommodate for the replacement of carpet and wiring. She reminded the Board of the student forum and other pertinent dates.

Member Levens-Craig mentioned attending a STEAM carnival in the Los Angeles area. She mentioned the event raised over a quarter-million dollars for their new non-profit organization, STEAM Power. Member Levens-Craig mentioned it was very exciting to see the student work in action. She mentioned there were over 3,000 students in attendance at the event. The next city to host the carnival is either San Diego or San Francisco. Member Levens-Craig shared information on the Asking Saves Kids (ASK) campaign. The ASK campaign encourages parents to ask if there is an unlocked firearm in a home that their child is visiting. She also shared information on the Speak Up hotline. The hotline was established to provide students the opportunity to safely and anonymously report suspected threats to prevent violence in their schools and communities.

Member Burns thanked the Cajon Park PTSA for hosting a great Halloween carnival. He mentioned the parent involvement at Cajon Park is great and could be used as a great resource for communication. Member Burns asked that Administration look into newer technology for the Board Room that can accommodate both Board meeting presentations and professional development needs.

H. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. Consideration of Student Matter (Ed Code § 48918)
- Student #: 1-14
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
3. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
4. Conference with Legal Counsel - Anticipated Litigation (Gov't Code § 54956.9)
- Two Cases
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*

The Board entered closed session at 8:50 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m. No action was reported.

J. ADJOURNMENT

The November 4, 2014 regular meeting was adjourned at 10:15 p.m., in memory of retired Assistant Superintendent, Dr. Kenneth Venn.


Barbara Ryan, Clerk


Cathy A. Pierce, Ed.D., Secretary